

Grantee: Moore, OK

Grant: B-13-MS-40-0001

January 1, 2015 thru March 31, 2015 Performance Report



Grant Number:

B-13-MS-40-0001

Obligation Date:**Award Date:****Grantee Name:**

Moore, OK

Contract End Date:

05/13/2016

Review by HUD:

Reviewed and Approved

Grant Award Amount:

\$52,200,000.00

Grant Status:

Active

QPR Contact:

No QPR Contact Found

LOCCS Authorized Amount:

\$1,200,000.00

Estimated PI/RL Funds:**Total Budget:**

\$52,200,000.00

Disasters:**Declaration Number**

FEMA-4117-OK

Narratives**Disaster Damage:**

On May 20, 2013, the City of Moore experienced an EF5 tornado that cleared a path of destruction 17.5 miles long and up to 1.3 miles wide through the City from west to east, destroying over 1,091 single family homes, 94 duplexes, 53 mobile homes and affecting 2 apartment complexes, over 2,400 homes were affected by this disaster. The aftermath of this disaster has caused great need in the community for housing, public infrastructure, public services, and business recovery, among others.

Housing

The 2013 tornado disaster significantly impacted the City's housing sector. The majority of the property in Moore that was affected by the May 20, 2013 tornado was residential property that contained a variety of single and multi-family as well as owner and renter-occupied dwellings. The tornado touched down on the west-side of the City, and indiscriminately tore through neighborhoods, residents of all demographic and income statuses were affected.

The estimates of affected residential dwellings, which would include two apartment complexes, one mobile home complex, and single family residences, showed that a total of 2,491 units received some level of damage from this disaster. Approximately 1,091 dwellings were destroyed with an additional 1,400 damaged.

Using the methodology outlined by FEMA, over 2,400 owners' primary residences and renter-occupied homes were affected by this disaster experiencing minor, major or destroyed homes.

A rapid response team of structural engineers surveyed the tornado area beginning on May 21, 2013. Their findings confirmed that of the 814 homes that were affected or received minor damage from the tornado, much of the damage was caused by blowing debris. Pieces of buildings, outbuildings, and trees became projectiles as the high wind speed blew them into homes. Often times, something as small as a 2X4 structural timber from a residential structure would pierce a brick home through the exterior wall. Many windows were blown out by flying debris. In more serious instances, commercial shipping containers, vehicles of all weight and sizes, and even large gas and oil tank batteries were carried by the tornado's winds for over a quarter mile, contributing to the major damage or destruction of 1,276 homes.

Economic Development

The 2013 tornado devastated many businesses within the City, causing substantial commercial property damage and short-term and long-term business operations losses. Over 200 businesses in the City were affected by the tornado, either through direct damage or indirect damage caused by power outages and wind damage. Ninety (90) businesses received direct damages.

Separately, damages to public infrastructure such as roads, bridges as well as compromised water and electrical utility systems have caused significant interruption on the City's economy and have had a corresponding negative impact on businesses trying to recover after the storm. Gas unavailability also created issues for businesses trying to return to routine operations.

In the months following the tornado, many businesses grappled with the cost of repairing damaged buildings that resulted from temporary closures and unavailability of their respective customer bases. The tornado also impacted business related revenues for the City. Per the December 31, 2013 financial state



Disaster Damage:

ment (exactly half of the fiscal year), revenues are at 42% of the budgeted amount with 50% of the fiscal year expired. When compared to year-to-date expenses the City faces a \$1.1 million shortfall that has reduced fund reserves.

Public Facilities

The tornado’s impact on public facilities included damages to the publically owned utility, damages to parks and recreational areas, and damages to public buildings, including schools.

The schools were fully insured and are currently being rebuilt. Plaza Towers Elementary is under construction with the 400 students relocated to the Central Junior High School, known locally as Plaza 800.

The other public buildings affected were insured and there is no unmet need. Many of the publically owned utility costs were insured, with an unmet need of \$18.7 million. The remaining unmet need is in parks and recreational facilities at \$17.2 million. In total, the City estimates an unmet need for public facilities of \$35.9 million.

Infrastructure

The tornado had an extensive impact on the City’s infrastructure. As the tornado moved across the City it hit 23 neighborhoods creating significant direct and indirect damage. Local roadways experienced significant damage due to the disaster. Trees and debris made roads impassable. As the city moved forward with debris removal the City’s roadways suffered more significant damage.

In addition to the transportation damage, the City had to contend with extensive damage to other public infrastructure. Public water supply and wastewater systems suffered damage and loss of revenue from the reduction in the number of homes and businesses purchasing services. City parks were significantly damaged and will require major investments to recover.

While the final cost of recovery is not yet known, the magnitude of the storms impact is expected to stretch the City’s general fund account. Funding from FEMA’s Public Assistance program will help cover some of the costs, but the City will face the ongoing challenge of paying for the damages for years to come.

The City’s initial estimate of unmet in infrastructure need is excess of \$50 million.

Recovery Needs:

In response to the devastating tornado and flooding events, the City coordinated disaster response with city, state, and federal agencies. U. S. Housing and Urban Development directed TDA, Inc. a technical assistance provider, to provide a two-phase delivery of technical assistance designed to assist the city first, to determine interim assistance that can respond to the events and second to plan for disaster recovery within our city. (The technical assistance was authorized under a HUD OneCPD Work Plan: Oklahoma CDBG TA-#TDA-O-11-008-04.)

The funding allocation as evidenced below was created as a result of several limiting factors and considerations. Some of these factors included Federal Register Notice CDBG-DR guidelines, damage analysis, surveys, US Census data, and of course the Action Plan submission deadline to HUD. Considerations involving public input and especially the amount of available funding also restricted the overall scope of the program at this time.

As demonstrated earlier by this Action Plan, the total amount of unmet needs far exceeds the current \$26,300,000 allocated CDBG-DR funding as identified in the Federal Register Notice. It is hoped that this demonstration of unmet need may inspire an additional round of CDBG-DR funding. Clearly, given these figures, there is still a sufficient amount of unmet disaster need to be addressed within the state. Should a second funding round of funding result, the State will consider these additional unmet needs that couldn’t be funded under the first funding allocation.

A summary of the unmet needs and proposed allocations by activity category is set forth below. These needs are representative of the information provided via real-time feedback from surveys and direct public inquiry (email, telephone, public hearing) to ODOC at the time of CDBG-DR Action Plan submission to HUD.

SUMMARY OF UNMET NEEDS & PROPOSED ALLOCATIONS

Activity	
Proposed Allocation	
Housing (Owner-Occupied and Multi-Family Housing)	\$16,000,000
Infrastructure	\$3,000,000
Public Facilities	-
-	-
Economic Revitalization	-
-	-
Mitigation & Resiliency	\$2,040,000
Administration	\$1,315,000
Planning	\$3,945,000
TOTAL	\$26,300,000



Consistent with the Federal Register Notice, the primary purpose of the Funding is to address the immediate unmet housing and economic revitalization needs of our most impacted counties. The State allocation of the funding by activity (as set forth above) is guided by several critical federal requirements set forth in the Federal Register Notice. All of the programs to be administered in the activity categories identified above, with the exception of Administration and Planning, will achieve one or more of the National Objectives. The City of Moore, identifying impediments to fair housing, addressing the impediments to fair housing and keeping records adequate to demonstrate the City addressed the impediments contained in the Action Plan.

Overall	This Report Period	To Date
Total Projected Budget from All Sources	N/A	\$1,200,000.00
Total Budget	\$0.00	\$1,200,000.00
Total Obligated	\$550,000.00	\$550,000.00
Total Funds Drawdown	\$371,367.66	\$371,367.66
Program Funds Drawdown	\$371,367.66	\$371,367.66
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$371,368.66	\$371,368.66
Match Contributed	\$0.00	\$0.00

Progress Toward Required Numeric Targets

Requirement	Required	To Date
Overall Benefit Percentage (Projected)		23.08%
Overall Benefit Percentage (Actual)		0.00%
Minimum Non-Federal Match	\$0.00	\$0.00
Limit on Public Services	\$7,830,000.00	\$0.00
Limit on Admin/Planning	\$10,440,000.00	\$371,367.66
Limit on State Admin	\$0.00	\$149,418.48

Progress Toward Activity Type Targets

Progress Toward National Objective Targets

National Objective	Target	Actual
Low/Mod	\$26,100,000.00	\$150,000.00

Overall Progress Narrative:

The City of Moore is developed policies and produces for the activities.

Administration: Finance

Hired Internal Auditor

Addressing Internal Auditor Concerns

Prepare and Response to U.S. Housing and Urban Development Office of Inspector General visit and report

City Finance department resolved outstanding accounting issues



Evaluate Policy and Procedure
 Administration: Program
 Evaluate staffing Needs for the Community Development Block -Disaster Recovery Program
 Evaluate expenditure need
 Overall Program Schedule
 Hired Community Development Services for Technical Assistant and New Staff Training on CDBG-DR
 and Cross-cutting Requirements.
 Evaluate Policy and Procedure

Housing:
 Housing Rehabilitation:
 Development
 of Policies and Procedures; Approved by City Council
 Development of System Flow Charts
 Training of Staff in Housing Rehabilitation and Federal Requirements
 Development Marketing Plan for Implementation
 Update Procedures and Flow Charts

Redevelopment: Royal Park
 Beginning of Acquiring of Property
 Development of Request for Proposals for Master Plan
 Interviewed Planning Firms for Site Master Plan

Infrastructure
 Development of Policies and Procedures; Approved by City Council
 Development of System Flow Charts
 Training of Staff in Infrastructure and Federal Requirements
 Update Procedures and Flow Charts

Project Summary

Project #, Project Title	This Report Period	To Date	
	Program Funds Drawdown	Project Funds Budgeted	Program Funds Drawdown
R1 - Administration, R1 - Administration	\$149,418.48	\$150,000.00	\$149,418.48
R1 - Housing, R1 - Housing	\$0.00	\$150,000.00	\$0.00
R1 - Planning, R1 - Planning	\$221,949.18	\$400,000.00	\$221,949.18
R1 - Resiliency, R1 - Resiliency	\$0.00	\$500,000.00	\$0.00



Activities

Project # / Title: R1 - Administration / R1 - Administration

Grantee Activity Number: R1 - Admin

Activity Title: Administration

Activity Category:

Administration

Activity Status:

Under Way

Project Number:

R1 - Administration

Project Title:

R1 - Administration

Projected Start Date:

05/19/2014

Projected End Date:

05/16/2016

Benefit Type:

()

Completed Activity Actual End Date:

National Objective:

N/A

Responsible Organization:

City of Moore

Overall

Total Projected Budget from All Sources

Jan 1 thru Mar 31, 2015

N/A

To Date

\$150,000.00

Total Budget

\$0.00

\$150,000.00

Total Obligated

\$150,000.00

\$150,000.00

Total Funds Drawdown

\$149,418.48

\$149,418.48

Program Funds Drawdown

\$149,418.48

\$149,418.48

Program Income Drawdown

\$0.00

\$0.00

Program Income Received

\$0.00

\$0.00

Total Funds Expended

\$149,419.48

\$149,419.48

City of Moore

\$149,419.48

\$149,419.48

Match Contributed

\$0.00

\$0.00

Activity Description:

Round 1 Administration cost associated with the CDBG-DR grant.

Location Description:

Activity Progress Narrative:

Administration: Finance

Hired Internal Auditor

Addressing Internal Auditor Concerns

Prepare and Response to U.S. Housing and Urban Development Office of Inspector General visit and report



City Finance department resolved outstanding accounting issues

Evaluate Policy and Procedure

Administration: Program

Evaluate staffing Needs for the Community Development Block -Disaster Recovery Program

Evaluate expenditure need

Overall Program Schedule

Hired Community Development Services for Technical Assistant and New Staff Training on CDBG-DR and Cross-cutting Requirements.

Evaluate Policy and Procedure

Housing:

Housing Rehabilitation:

Development

of Policies and Procedures; Approved by City Council

Development of System Flow Charts

Training of Staff in Housing Rehabilitation and Federal Requirements

Development Marketing Plan for Implementation

Update Procedures and Flow Charts

Redevelopment: Royal Park

Beginning of Acquiring of Property

Development of Request for Proposals for Master Plan

Interviewed Planning Firms for Site Master Plan

Accomplishments Performance Measures

No Accomplishments Performance Measures

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources

Project # / Title: R1 - Housing / R1 - Housing

Grantee Activity Number: R1 - Housing

Activity Title: R1 - Housing

Activity Category:

Activity Status:



Rehabilitation/reconstruction of residential structures

Planned

Project Number:

R1 - Housing

Project Title:

R1 - Housing

Projected Start Date:

01/01/2015

Projected End Date:

05/16/2016

Benefit Type:

Direct (HouseHold)

Completed Activity Actual End Date:

National Objective:

Low/Mod

Responsible Organization:

City of Moore

Overall

Total Projected Budget from All Sources

Jan 1 thru Mar 31, 2015

N/A

To Date

\$150,000.00

Total Budget

\$0.00

\$150,000.00

Total Obligated

\$0.00

\$0.00

Total Funds Drawdown

\$0.00

\$0.00

Program Funds Drawdown

\$0.00

\$0.00

Program Income Drawdown

\$0.00

\$0.00

Program Income Received

\$0.00

\$0.00

Total Funds Expended

\$0.00

\$0.00

City of Moore

\$0.00

\$0.00

Match Contributed

\$0.00

\$0.00

Activity Description:

Round 1 Housing cost associated with the CDBG-DR grant.

Location Description:

Census Tracts 2022.05, 2016.04, 2021.04, 2021.50, 2021.07, 2021.06

Activity Progress Narrative:

Housing:

Housing Rehabilitation:

Development

of Policies and Procedures; Approved by City Council

Development of System Flow Charts

Training of Staff in Housing Rehabilitation and Federal Requirements

Development Marketing Plan for Implementation

Update Procedures and Flow Charts

Redevelopment: Royal Park

Beginning of Acquiring of Property

Development of Request for Proposals for Master Plan

Interviewed Planning Firms for Site Master Plan



Accomplishments Performance Measures

No Accomplishments Performance Measures

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources

Amount

No Other Funding Sources Found

Total Other Funding Sources

Project # / Title: R1 - Planning / R1 - Planning

Grantee Activity Number: R1 - Planning

Activity Title: R1 - Planning

Activity Category:

Planning

Project Number:

R1 - Planning

Projected Start Date:

05/19/2014

Benefit Type:

Area ()

National Objective:

N/A

Activity Status:

Under Way

Project Title:

R1 - Planning

Projected End Date:

05/16/2016

Completed Activity Actual End Date:

Responsible Organization:

City of Moore

Overall

Total Projected Budget from All Sources

Jan 1 thru Mar 31, 2015

N/A

To Date

\$400,000.00

Total Budget

\$0.00

\$400,000.00

Total Obligated

\$400,000.00

\$400,000.00



Total Funds Drawdown	\$221,949.18	\$221,949.18
Program Funds Drawdown	\$221,949.18	\$221,949.18
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$221,949.18	\$221,949.18
City of Moore	\$221,949.18	\$221,949.18
Match Contributed	\$0.00	\$0.00

Activity Description:

City and stormwide area plans for mitigation.

Location Description:

Area Benefit (Census)

Activity Progress Narrative:

Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Plans or Planning Products	0	0/5

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	

Project # / Title: R1 - Resiliency / R1 - Resiliency

Grantee Activity Number: R1 2 Resiliency



Activity Title: R1 & Resiliency

Activity Category:

Construction/reconstruction of streets

Project Number:

R1 - Resiliency

Projected Start Date:

10/01/2014

Benefit Type:

()

National Objective:

Urgent Need

Activity Status:

Planned

Project Title:

R1 - Resiliency

Projected End Date:

05/16/2016

Completed Activity Actual End Date:

Responsible Organization:

City of Moore

Overall	Jan 1 thru Mar 31, 2015	To Date
Total Projected Budget from All Sources	N/A	\$500,000.00
Total Budget	\$0.00	\$500,000.00
Total Obligated	\$0.00	\$0.00
Total Funds Drawdown	\$0.00	\$0.00
Program Funds Drawdown	\$0.00	\$0.00
Program Income Drawdown	\$0.00	\$0.00
Program Income Received	\$0.00	\$0.00
Total Funds Expended	\$0.00	\$0.00
City of Moore	\$0.00	\$0.00
Match Contributed	\$0.00	\$0.00

Activity Description:

Round 1 Resiliency cost associated with the CDBG-DR grant.

Location Description:

Census Tracts 2022.05, 2016.04, 2021.04, 2021.50, 2021.07, 2021.06

Activity Progress Narrative:

Accomplishments Performance Measures

	This Report Period	Cumulative Actual Total / Expected
	Total	Total
# of Linear miles of Public	0	0/1
	This Report Period	Cumulative Actual Total / Expected
	Total	Total



# of Housing Units	0	0/250
# of Multifamily Units	0	0/0
# of Singlefamily Units	0	0/250

Beneficiaries Performance Measures

No Beneficiaries Performance Measures found.

Activity Locations

No Activity Locations found.

Other Funding Sources Budgeted - Detail

No Other Match Funding Sources Found

Other Funding Sources	Amount
No Other Funding Sources Found	
Total Other Funding Sources	



Review Check List Report

Print Date:
05/26/2016

Appropriation Code:

SDY

Component:

QPR_REVIEW

Name:

Sandy Performance Report Checklist

Program Requirement Category:

PSPECRULES

Effective Date:

10/24/2014

Mandatory:

No

Section: 1. Overall Progress Review

Support Info: [Sandy](#)



Section: 1a. Report Narrative and Timeliness

Support Info: [Sandy](#)

Questions:

Answers:

- 1 Does the Overall Progress Narrative explain the progress of this grant during the covered quarter?
Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

- 2 Does the Narrative include explanations of any substantial amendments, including programmatic or financial changes?
Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

- 3 Was the QPR submitted on time?
Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

- 4 Have all previous QPRs been submitted? If Yes then how many are missing?
Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

- 5 Have any previous QPRs been submitted late? If Yes then how many?



Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

6 Are any prior QPRs Rejected, or Submitted Awaiting Review? (If so, all prior QPRs should be reviewed and approved prior to the approval of the current QPR.)

Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

7 Have you added and saved your comments in the Overall Comments field?

Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

Section: 1b. Overall Financial Progress

Support Info: [Sandy](#)

Questions:

Answers:

1 Is there more than a 10pct discrepancy (either for this quarter or cumulatively) between the amount of <Total Funds Drawdown> and the amount of <Total Funds Expended>?

Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

2 Does the grantee appear to be budgeting, obligating, drawing, and expending funds at a reasonable pace?



Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

3 Have all allocated funds been obligated to the Grantee?(Check Grant screen in DRGR - Does the LOCCS Authorized Amount equal the Grant Award Amount? If not, is the grantee on pace to have all funds obligated to them by the Sept.30, 2017 deadline)

Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

Section: 1c. Progress toward required targets

Support Info: [Sandy](#)

Questions:

Answers:

1 Are cumulative expenditures for each HUD Obligation, or Round of funding, on track to meet the 24 month deadline? (Check Public Portal Report - gauge each round of funding within the Grant.)

Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

2 Does the <Overall Benefit Percentage (Actual)> appear to be on track to meet the <Overall Benefit Percentage (Projected)>?

Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

3 Does the amount expended or drawn (to date) on admin or planning fall below the <Limit on Admin or Planning>?



Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

4 Does the amount expended or drawn (to date) on public services fall below the <Limit on Public Services>?

Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

5 Does the actual amount of funds expended or drawn on Low or Mod activities appear to be on track toward meeting the targeted amount?

Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

Section: 1d. Program Income

Support Info: [Sandy](#)

Questions:

Answers:

1 Are there any activities that are earning Program Income (e.g. loans, property disposition, etc)?

Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

2 Was any Program Income recorded as received under this report period or to date in the financial table in the Overall Narrative section of the QPR (just above Low Income Targeting section)? If yes, does the amount of Program Income recorded seem



reasonable for the activities for which it was received?

Type: OneOfMany

Choice: Yes;No

Support Info:

Narrative:

- 3 Was any Program Income recorded as drawdown under this report period or to date in the financial table in the Overall Narrative section of the QPR (just above Low Income Targeting section)? If yes, is the amount of Program Income drawdown less than the total amount of Program Income received to date?

Type: OneOfMany

Choice: Yes;No

Support Info:

Narrative:

- 4 Is there a growing balance of Program Income available that is not being used on other activities before grant funds?

Type: OneOfMany

Choice: Yes;No

Support Info:

Narrative:

- 5 Do the DRGR activities showing Program Income disbursements adequately demonstrate the eligibility of uses?

Type: OneOfMany

Choice: Yes;No

Support Info:

Narrative:

Section: 2. Individual Activity Progress Review

Support Info: [Sandy](#)



Section: 2a. Review of Financial Progress

Support Info: [Sandy](#)

Questions:

Answers:

- 1 If Activity Status is marked as complete then have all activity funds been drawdown and expended?
Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

- 2 If Activity Status is marked as underway then have all funds been drawdown and expended?
Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

- 3 If Activity Status is marked as underway then have any funds been drawdown and expended?
Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

- 4 Does the projected end date correlate with the amount of funds remaining?
Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

- 5 Does the Activities Projected End Date exceed the HUD Activity Block Date?



Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

6 Is the amount to date of <Total Obligated> less than the amount of <Total Budget>?

Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

7 Is the amount to date of <Total Funds Drawdown> less than the amount <Total Obligated>?

Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

8 Is the Cumulative amount of funds drawn for each activity on track to meet the 2 year funding deadline? (Check <Fin Rept 07a CUM-PL113-2> paying attention to Activity Block Dates and Percent Drawn to gauge progress)?

Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

9 Is there more than a 10pct discrepancy (either for this quarter or cumulatively) between the amount of <Total Funds Drawdown> and the amount of <Total Funds Expended>?

Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:



Section: 2b. Review of Performance Accomplishments: Public Facilities and Infrastructure (area benefit activities)

Support Info: [Sandy](#)

Questions:

Answers:

- 1 For activities in which funds are fully expended, has the grantee entered the appropriate performance measures such as <Linear Feet of Public Improvement> or <Number of Public Facilities> under <This Report Period Total> column? (This will automatically update the performance measure in the <Cumulative Actual Total> column.)
Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

- 2 If the Activity status is <Complete> then have all Actual Accomplishments been recorded?
Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

- 3 If the Activity status is <Complete> then if final Accomplishments have been recorded - has Grantee provided an explanation if the final Actual Accomplishments do not match the Proposed Accomplishments?
Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

- 4 If the Activity status is <Complete> then doublecheck the low or mod area data is entered properly and correlates to the national objective (ie are the block groups selected, or survey data entered)?
Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:



5 For activities in which funds are not fully expended, do the amounts under <This Report Period> and <Cumulative Actual Total> remain at 0?

Type: OneOfMany

Choice: Yes;No

Support Info:

Narrative:

Section: 2c. Review of Performance Accomplishments: Housing (Direct Benefit Activities)

Support Info: [Sandy](#)

Questions:

Answers:

1 If the grantee is reporting drawdowns and expenditures for this quarter, have the performance measures (No of housing units, No of MF or SF units, No of households, and No of owner or renter households by income level) been entered under <This Report Period> total?

Type: OneOfMany

Choice: Yes;No

Support Info:

Narrative:

2 Are all of the cumulative accomplishments for related performance measures equal? (This does not include No of Substantially Rehabilitated or No of Elevated Structures)

Type: OneOfMany

Choice: Yes;No

Support Info:

Narrative:

3 If the units are single family and the activity meets the LMI national objective, are all of the numbers recorded under the Low or Mod columns?



Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

4 Does grantee appear to be reporting No of Substantially Rehabilitated Structures and No of Elevated Structures as required under this appropriation? (NOTE: Not all individual housing units will necessarily fall under these Performance Measures. Check for reasonableness of responses based on Activity Description.)

Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

5 If Housing Activity status is <Complete> and final Actual Accomplishments do not meet the Proposed Accomplishments, has the Grantee provided an explanation for the difference?

Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

6 Do the performance measures (No of housing units, No of MF or SF units and No of households, No of owner or renter households by income level) under the <Cumulative Actual Total> column appear to reflect the proportion of funds expended to date out of the total amount of funds budgeted?

Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

Section: 2d. Review of Performance Accomplishments: Economic Development Activities

Support Info: [Sandy](#)



Questions:

Answers:

- 1 If the grantee has reported drawdowns and expenditures to date, have the appropriate performances measures (No of businesses, No of jobs created or retained) and-or the appropriate beneficiary measures (jobs created by income level) been reported under <This Report Period> or under the <Cumulative Actual Total> columns?
Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

- 2 For direct benefit activities meeting the Low-Mod national objective, do all of the numbers appear under the Low or Mod columns?
Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

- 3 For area benefit activities in which funds are not fully expended, do the amounts under <This Report Period> and <Cumulative Actual Total> columns remain at 0?
Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

- 4 If the Activity status is <Complete> then have all Actual Accomplishments been recorded?
Type: OneOfMany Choice: Yes;No
Support Info:
Narrative:

- 5 If the Activity status is <Complete> then if final Accomplishments have been recorded - has Grantee provided an explanation if the final Actual Accomplishments do not match the Proposed Accomplishments?
Type: OneOfMany Choice: Yes;No



Support Info:

Narrative:

Section: 2e. Review of Performance Accomplishments: Other Activities (acquisition, relocation payments, debris removal, etc)

Support Info: [Sandy](#)

Questions:

Answers:

1 If the grantee is reporting drawdowns and expenditures for this quarter, have the performance measures (No of housing units, No of MF or SF units, No of households, and No of owner or renter households by income level) been entered under <This Report Period> total?

Type: OneOfMany

Choice: Yes;No

Support Info:

Narrative:

2 Do the performance measures under the <Cumulative Actual Total> column appear to reflect the proportion of funds expended to date out of the total amount of funds budgeted?

Type: OneOfMany

Choice: Yes;No

Support Info:

Narrative:

3 If the Activity status is <Complete> then have all Actual Accomplishments been recorded?

Type: OneOfMany

Choice: Yes;No

Support Info:

Narrative:

4 If the Activity status is <Complete> then if final Accomplishments have been recorded - has Grantee provided an explanation if



the final Actual Accomplishments do not match the Proposed Accomplishments?

Type: OneOfMany

Choice: Yes;No

Support Info:

Narrative:

Section: 2f. Review of Performance Accomplishments: All Activities

Support Info: [Sandy](#)

Questions:

Answers:

1 Does the Activity Progress Narrative correlate with expenditure levels and any accomplishment updates?

Type: OneOfMany

Choice: Yes;No

Support Info:

Narrative:

2 If prior period adjustments are posted at the activity level (i.e. expenditures or accomplishments), are those adjustments described in the activity progress narrative?

Type: OneOfMany

Choice: Yes;No

Support Info:

Narrative:

3 Do reported accomplishments by income match the activities National Objective? (For example - Accomplishments for Single Family LMI Housing should have only Low or Moderate Income households.)

Type: OneOfMany

Choice: Yes;No

Support Info:

Narrative:



Reviewed Date: 10/12/2015

Reviewed By: Clark Williams

Comments:

